

COUNCIL MEMBERS
Joe Goethals, Mayor
Eric Rodriguez, Deputy Mayor
Rick Bonilla
Diane Papan
Amourance Lee

City of San Mateo Regular Meeting Minutes City Council

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Monday, March 16, 2020
City Hall Council Chambers 7:00 PM
Regular Meeting

CALL TO ORDER – This meeting is being conducted per State of California’s Governor’s Executive Order N-25-20, to allow for remote attendance for a majority of Council Members.

Pledge of Allegiance

Roll Call

Present: Mayor Goethals, Deputy Mayor Rodriguez, Council Members: Papan and Lee
Remote: Council Member Bonilla

CONSENT CALENDAR

The following items, 1 through 7, were considered to be routine by the City Council. After the titles of the items were read by the City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Papan, Seconded: Rodriguez
Ayes: Goethals, Rodriguez, Bonilla, Papan and Lee
Noes: None

1. San Mateo Public Library Foundation Operating Lease - Amendment

Approve an Amendment to the Property Lease and Operating Agreement with the San Mateo Public Library Foundation to extend the lease for an additional year through March 31, 2021; and authorize the City Librarian to execute the amendment in substantially the form presented.

2. Library Café Property Lease – Amendment

Approve an amendment to the Property Lease Agreement with Rafat Haddad of 3 Bees Café for a two-year lease renewal extension through May 14, 2022; and authorize the City Librarian to execute the amendment in substantially the form presented.

3. California Transportation Commission Local Streets and Roads (SB1 Funding) - Project List Fiscal Year 2020-21

Adopt a Resolution to submit a list of projects proposed to be funded with the Road Repair and Rehabilitation Account to the California Transportation Commission for fiscal year 2020-21.

Enactment: Resolution No. 22 (2020)

4. School Crossing Guard Fiscal Year 2020-21 Agreement

Approve an agreement, as amended, with the San Mateo-Foster City School District for school crossing guards in the amount of \$78,000; and authorize the Chief of Police to execute the agreement in substantially the form presented.

5. San Mateo Safety Management Association Memorandum of Understanding – Amendment
Adopt a Resolution to amend the Memorandum of Understanding with the San Mateo Safety Management Association for a term through April 15, 2023.

Enactment: Resolution No. 23 (2020)

6. Classification Updates - Departments of Public Works, Information Technology, and Parks and Recreation
Adopt a Resolution, as amended, to approve the: 1) job specifications and salaries for new classifications of Fleet Services Supervisor, Geographic Information Systems (GIS) Technician I-II, and Deputy Director of Parks and Recreation; 2) reallocation of the vacant Public Works Supervisor to Fleet Services Supervisor; 3) reclassification of the Database Specialist to GIS Technician I-II; and 4) reallocation of the vacant Park Planning Administrator to Deputy Director of Parks and Recreation.

Enactment: Resolution No. 24 (2020)

7. City Council Strategic Plan - Adoption
Adopt the City Council Strategic Plan, as amended, for Fiscal Year 2020-21.

OLD BUSINESS

8. Parking Demand and Objective Standards – Ordinance Introduction
Brad Underwood, Public Works Director, provided a presentation on the need to amend the municipal code with an interim measure to allow project-specific parking demand studies and include objective standards. Council asked question of staff. Public Comment – there were no speakers.

Introduce an Ordinance to amend the San Mateo Municipal Code Chapter 27.64.100 "Parking Assessment and Special Districts" with an interim measure to allow project-specific parking demand studies and to include objective standards for review of parking in-lieu fee payment requests within the Central Parking and Improvement District.

Moved: Papan, Seconded: Rodriguez

Ayes: Goethals, Rodriguez, Bonilla, Papan and Lee

Noes: None

9. Revenue Enhancement Ballot Measure(s) Polling
City Manager Drew Corbett provided an update on possible polling on one or more revenue enhancement ballot measure for the November 2020 ballot. He noted further study is warranted on Transient Occupancy Tax (TOT), current rate 12% - proposing 14%; Business License Tax, last updated in 1977, proposing 25% increase in tax; and Property Transfer Tax, current rate is 0.5%, proposing a tiered rate of 0.5% and 1.0% on 3% of the properties based on sales price over \$5 million. Staff's recommendation is to move forward with polling only on TOT. Council asked questions of staff.

Public Comment – There were no speakers.

In light of the COVID-19 crisis, staff is talking to the pollster to see if it makes sense to wait and do this in April. Council directed staff to poll on the possibility of a TOT tax measure being placed on the ballot in November.

NEW BUSINESS

10. Proclamation of a Local Health Emergency

City Manager Drew Corbett provided an overview of the City's responses to date with regard to the state of emergency, shelter-in-place orders due to the Coronavirus COVID-19 health situation. He provided an overview of the need for a local declaration of emergency in order seek federal assistance if needed. Council provided direction to hold a meeting every Monday for updates on the situation for the next two Mondays before the next regular City Council meeting.

Adopt a Resolution to proclaim a Local Health Emergency related to the 2019 Novel Coronavirus (COVID-19).

Moved: Bonilla, Seconded: Papan

Ayes: Goethals, Rodriguez, Bonilla, Papan and Lee

Noes: None

Enactment: Resolution No. 25 (2020)

REPORTS AND ANNOUNCEMENTS

The City Manager, City Attorney and City Council reported on their various committees and liaison roles. Council Member Bonilla asked to have a presentation from the Gun Buy-back group and Council concurred. Bonilla also asked about receiving information from Seamless Bay Area, an initiative for seamless transit in the bay area. Council agreed on holding a study session to learn more.

ADJOURNMENT

Following a moment of silence, the Mayor adjourned the meeting in memory of Greg St. Clair, Sustainability & Infrastructure Commissioner, who passed away suddenly last week. We remember him for his larger than life presence and keen friendship and support to the community. He will be greatly missed; and our thoughts and prayers go out to his family. The meeting adjourned at approximately 8:15 pm.

APPROVED BY:

SUBMITTED BY:

Joe Goethals, Mayor

Patrice M. Olds, City Clerk